
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

1. ORDER OF BUSINESS

A. Call to Order **4:13PM**

B. Roll Call | 5 Minutes

Voting Members

| | |
|---|---|
| President Sudinma Thapa | Parliamentarian <i>vacant</i> |
| Executive Vice President (Interim) Sheyla Gutierrez Rojas | Director of Public Relations Sara Sugimoto |
| Vice President of Club Affairs (Interim) Michael Lee Saavedra | Director of Shared Governance <i>vacant</i> |
| Secretary (Interim) Irma Huizar | Director of External Affairs <i>vacant</i> |
| Treasurer (Interim) Erick Arias (A) | Activity Coordinator <i>vacant</i> |

Senator(s)

Alejandra Simen **(A)**
Ayman Khan
Amoona Sharay **(A)**

Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s): Frankie Concha (2), Andersson Esteban **(A)**, Capolyn Le (2)

Note-Taker: Irma Huizar

Public: Hope Dixon

2. APPROVAL | 5 Minutes

*The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **October 4, 2023.***

A. Agenda

Amendment to move ASU Goals down.

- A. Khan moves to approve the amendment, S. Gutierrez Rojas seconds. Unanimous approval, motion passes.

- A. Khan moves to approve the agenda, S. Sugimoto seconds. Unanimous approval, motion passes.

B. Minutes *(September 27, 2023)*

Amendment to correct Regular Meeting heading.

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

- A. Khan moves to approve the amendment, S. Gutierrez Rojas seconds. Unanimous approval, motion passes.
- A. Khan moves to approve the agenda, S. Sugimoto seconds. Unanimous approval, motion passes.

3. Associated Students Union Goals | 5 Minutes

- **Goal #1 – Connecting to different leadership opportunities**
 - Spread awareness about leadership opportunities
 - Ex. Diversity in individuals we send to SSCCC GA Conference
- **Goal #2 – Strengthen bond between sister colleges**
 - Encourage more students to see what our sister colleges are like
- **Goal #3 – Policy-making and advocacy work**
 - Advocate for students

Improvements, adjustments and how we can implement these goals

- Our main motivation for setting mini goals was due to our agenda not following these goals. We found ourselves forgetting our goals, so setting mini goals seemed like the best way to connect with them.
 - A. Khan recommended shifting the focus from leadership to the mission of bringing people together here.
 - We plan to increase outreach to both MCHS and Gateway students and advocate for sending emails to MCHS, which SGR can share to recruit.
 - Additionally, we need to figure out how to target college students and improve diversity by catering towards black students.
 - We plan on asking BSU for students, and F. Concha will reach out to the MCHS Messenger to share with MCHS, will create a commercial/video for ASU and will be talking to the Gateway counselor.
 - S. Sugimoto was recommended to focus and restart the communication committee with the help of M. Saavedra. We plan to see ASU active.
- We must pick and choose the most effective strategies for recruitment to overcome the current lack of involvement. We plan to encourage members to share their ideas and create more committees.

Feel free to reach out to S. Thapa or I. Huizar for additional comments or suggestions.

4. PUBLIC COMMENT | 10 Minutes

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

5. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES (Optional)

6. NEW BUSINESS | 25 Minutes

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

A. Basic Needs Presentation/ Proposal (Hope Dixon) | 10 minutes

- The Basic Needs coordinators are primarily responsible for addressing the issues of food and housing insecurity on campus. Food insecurity has increased because inflation has increased, and this can be observed through the student request forms in the last six weeks. The student request form showed the students' need for necessities such as food technology, transportation, school supplies, and hygiene products. The high cost of groceries and food shortage in the on-campus pantry have contributed to this crisis, resulting in many students being declined Cal Fresh qualifications.
- In August alone, the Basic Needs Centers served 544 students and 1662 households, while in the last month, the number increased to 1021 students 2175 households. To address this concern, the Basic Needs Centers are advocating for an increase in Cal Fresh awareness, eligibility, and support. They are also working on short-term solutions such as restocking the pantry.
- In the long run, the Basic Needs Center will work towards advocating policies that prioritize the basic needs of students on campus. To achieve this, it is essential to review struggles that need assistance. Creating a Basic Needs Center to address these challenges is a step in the right direction.
- To improve the food supply in the Basic Needs Center, there is a need to diversify the sources of food and resources. Currently, the food bank is the sole provider of food, but they hope to join forces with other providers to increase the availability of food. They also plan to expand the types of food to incorporate culturally diverse foods that are more relatable to different identities.
- There are plans to organize shopping trips, the Basic Needs Center will work to secure funds as soon as possible and schedule the shopping trips. Overall, the Basic Needs Center's primary priority is stabilizing the food supply, estimated funds asking for \$10,000 to \$15,000 but no official amount yet.
 - **Committee created for this action item:**
 - Advocacy: S. Sugimoto and I. Huizar
 - Short Term Goal (Funding): S. Gutierrez Rojas, E. Arias, and M. Saavedra

M. Saavedra encourages people to check out the food pantry, will be working on a schedule and getting in contact with everyone regarding this matter.

B. ASU Club Rush Tabling (10/18-19) (Michael Saavedra & Irma Huizar) | 15 minutes

- The executive decision has been made to have Club Rush take place **only** on Thursday, October 19 from 12:30pm to 2:30pm, Club Rush set up will begin at 11:00 a.m. on Thursday. If for some reason a club cannot table on that day, they are allowed to table on Wednesday, October 18 during the Undocumented Students event.
- It is highly encouraged for ASU members to make time to table to help promote recruitment, receive feedback from outside students, and to implement a discount sticker. When tabling, we will share information about our clubs and what ASU has to offer, tell others when our meetings are, how often we meet and anyone and everyone can attend.
 - S. Gutierrez Rojas, I. Huizar and S. Thapa will be checking to ensure attendance.
 - S. Sugimoto will be able to attend for 20 minutes and hopes to incorporate a mini-mic series to ask questions, engage and connect with people.

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

Suggestions and ideas on making our tabling more interactive:

- Students sign up to spin a wheel and receive a sticker or pencil.
- Have a suggestion box
- Create posters and flyers to promote student involvement.

F. Concha, S. Sugimoto, A. Khan will be meeting and will present next meeting ideas on what they want to do to promote recruitment

7. OLD BUSINESS | 25 Minutes

A. LMC Impact Conference (Oct 13) + CCCSAA 2023 Student Leadership Conference (Oct 27-29) | 5 Minutes

B. ASU Scholarships Overview (Sudinma Thapa/Erick Arias) | 10 Minutes

- At our last meeting, ASU approved \$600 for an existing project, and separately, \$9,000 for a total of \$15,000. A. Loera and S. Thapa have completed the necessary paperwork and have verified it and will now be sending it out to Sara Marcellino so that the foundation can proceed accordingly. We are currently awaiting confirmation after they have discussed the matter with the financial aid office.

C. Non-Credit Scholarship Opportunities (Sudinma Thapa/Erick Arias) | 5 Minutes

- Nooshi thanked for ASU taking the initiative to support non-credit students. Nooshi shared three stories about students who were struggling to manage their education and other life challenges:
 - (1) A student had to drop out of school because they were hospitalized for anxiety and struggled with mental health.
 - (2) A student had to take care of her husband, who had an accident and was injured, resulting in a loss of income. The student was struggling to manage her family and studies and might have to drop out of school temporarily.
 - (3) A student who was in a car accident and had to fly to Mexico for necessary treatment because she could not afford healthcare treatment in the US.
- It was reported that the total number of non-credit students was 816, including duplicated enrollment. Estimated the actual number to be around 300 not including double enrollment.
- To support these students, a funding request had been made to CCC Foundation for \$15,000, to cover \$500 emergency fund for up to 30 students but unsure if foundation will be able to support came to ASU to ask for same amount of money but is happy to accept any help.
- We discussed having an account in the department to transfer funds but agreed that Nick Dimitri from Business Services could help set up a separate account for direct assistance to students.
- Another option was to reach out to donors and see if they can help support emergency funding for non-credit students and for ASU to advocate. We can also look at other colleges and their emergency fund grants.
- We discussed the possibility of opening a foundation account for ASU and how the application and approval process would work through the foundation office. The support provided would be

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

based on certain criteria and must be authorized by the foundation director, Sara Marcellino. An application process would need to be put in place.

- **We would like to meet again next week, and the time will be sent via email based on everyone's availability. We need to act as soon as possible.**

D. New Senator Activity Requirement | 5 Minutes

- As elected senators, our priority is to promote ASU as a team. We can table during Club Rush to recruit and inspire new students and the new senator activity requirements would be fulfilled by doing this activity
- Furthermore, A. Simen, A. Sharay, and M. Saavedra are working on tabling on a Friday for ASU recruitments and collecting feedback for ICC. This data will be sent to ASU tabling for ICC club rush. Those in need to complete their senator activity requirement are welcome to participate.

8. COMMITTEE REPORTS | 5 Minutes

A. Merch Committee Meeting Updates (Sara Sugimoto)

- The committee held two meetings last week discussing several items.
- Discussed stickers, clothing pieces, different jacket styles and goals for the semester.
- Interested in collaborating with the wellness center to create tote bags for students who use the pantry.
- Merchandise's goal is to have purpose and will be colored based on the season. Will be reaching out to E. Arias to work with the budget and look at what was spent on merch last year. Still choosing logos and finalizing the general layout for each item.

9. BUDGET APPROVAL | 10 Minutes

10. BOARD REPORTS | 10 Minutes

A. President:

- Met with the Regional Affairs Director to discuss scheduling another meeting to talk about Board Training, Brown Act Training, Conferences, and Diversity in student-led programs, which should have more representation.
- Tomorrow's STAC meeting will have SGR joining and will be emailing details for anyone interested in joining. Tomorrow morning will be meeting Dean of Students to discuss the fitness center issue and to appoint an official athletic director.
- We are currently working on Club Rush to recruit support committee members and outlining ASU goals with I. Huizar. If you have any dates or suggestions for goals, please contact me or

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

Irma for another follow-up. The Foundation Director requested someone from the foundation to speak on how they can help support students. We are excited for S. Sugimoto to attend and learn more about it.

B. Executive Vice President

- Will be attending STAC, Planning Committee and will be scheduling another meeting for the external affairs committee to meet up to talk to businesses, will check in to attend ASU tabling.

C. VP of Club Affairs

- We plan to implement a student discount for ICC, and we are excited to share the news with you. Unfortunately, we had to cancel a meeting for ICC. In case of an emergency, please do not hesitate to reach out. We encourage you to jump in and learn how to support these meetings. Lastly, the operations committee meeting is next week, where we will be giving updates.

D. Treasurer

E. Secretary

- Will be attending the Planning Committee meeting on Friday, will check in with member regarding assigned roles and is continuing timeline drafting.

F. Dir. of Public Relations

- Issues with joining the Safety Committee meeting reached out to the coordinator. Additionally, the meeting had been pushed. HAs been working on and preparing for speech on Thursday, working in conjunction with Sara Marcellino. Working on the merch committee promotion and was looking to send out an email soon. Actively working on getting their Instagram up and running.

G. Senator(s)- No report

H. Advisor

- The deadline to register for the CCCSAA 2023 Student Leadership Conference is quickly approaching. We have five confirmed attendees and will discuss transportation at our next meeting. The cost will be covered by ASU and we will send out conference times and forms on what to expect.

CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 4, 2023

- Student Life is currently working on events with funding, and the Art Series has been rescheduled to 10/17 due to bank funding delays. Additionally, campus will be closed on October 9th for Indigenous Peoples' Day.
- LMC DVC reached out for campus assistance on guiding free speech groups they received a report of aggressive behavior and are currently working with the Dean on this issue. If you notice anything suspicious or dangerous, please report with area.
- On October 12th at 11:30 am at the Amphitheater, there will be a Black Student Experience event two black well-known poets will attend at the Ampha Theatre.
- Reserved booth at a community event Spirit and Soul Festival in downtown Richmond Saturday October 14 11:00am- 4:00, will be taking ambassadors and looking to see if any ASU Members are interested in attending.
- We encourage everyone to attend events, introduce yourself, and build connections with others. Attending events shows support and can go a long way in bringing the community together. Use these resources and people to meet new faces and build lasting connections.

11. FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items.

- **Measure for Fitness Center Presentation/ Bujet Approval (A. Khan)**
- ICC Club Rush Update
- ASU Tabling for Club Rush
 - o Club Rush Ideas Meeting Presentation (S. Sugimoto, F. Concha, A. Khan)
- CCSSAA Transportation Discussion
- Merch Committee Meeting Update
- Undocumented Student Resource Fair (Stephanie Figueroa 30 mins)

12. ADJOURNMENT

Adjourn- 5:30PM

Next Meeting..... **October 11, 2023**